

Asia Society Policy Institute Internship Opportunity

Location: Washington DC

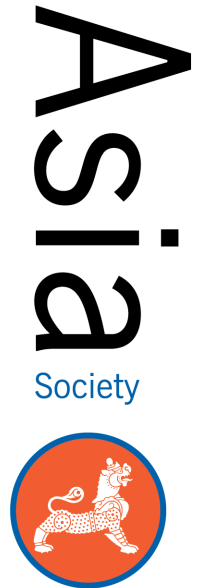
Period of Internship: (January-April)

Announcement:

The Washington, D.C. office of the Asia Society Policy Institute (ASPI) is seeking exceptional interns with a demonstrated interest in the social, political, and economic challenges in Asia. The selected intern will directly support the Asia Society Policy Institute's senior leadership with their research agendas and programming in Washington, D.C. Ideal candidates will have strong research/writing skills and experience with office/event support. Candidates should have a demonstrated interest in some or all of the following issue areas:

- International affairs topics, including political security, economic relations, and diplomacy in the Asia-Pacific region.
- U.S. policy in Asia, including military and security relations, economic and trade ties, and broader engagement within the region.
- International trade with and within Asia, including negotiations for regional and bilateral free trade agreements in the region, the World Trade Organization (WTO), emerging trade and investment frameworks, and regional economic integration.
- Economic and infrastructure development issues, including trends in development aid and investment flows, multilateral development organizations, and the Belt and Road Initiative (BRI).
- Digital diplomacy and emerging technology issues, including global technology supply chains, technological innovation, digital trade, 5G deployment, and U.S.-China technology rivalry.

The intern will learn how to track and research current developments in Asia; write, edit, and proofread policy memos and event/meeting summaries; draft policy-focused web and social media content. In addition to supporting a substantive research agenda, all ASPI policy interns will help provide staffing support for ASPI public programming and learn about the logistical/office functions that go into running a policy research institute.



Founded in 1956 by
John D. Rockefeller 3rd

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AsiaSociety.org

ASPI's intern program incorporates regular professional development opportunities, including the opportunity to meet policy professionals during events such as roundtable discussions and private "brown-bag" lunches.

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Education and prior experience most suited for this internship:

Familiarity with Asia policy issues through previous academic study and/or internship experience; must have the ability to work independently; strong research, writing, and editing skills; excellent attention to detail; ability to meet tight deadlines; proficiency with Microsoft Excel and Social Media; flexibility with handling diverse tasks; U.S. government experience not required, but highly desirable.

Internships are **unpaid** positions. Please note that we do not provide visa support. Candidates are expected to commit to a minimum of 12 weeks, and at least 24 hours per week. Full-time commitments are generally preferred.

How to apply:

Send email with **subject line:** "ASPI DC Intern Spring 2020" to AsiaDC@asiasociety.org with the following attachments:

- 1) Cover Letter, indicating your interest in the position and the days and hours you are available to work
- 2) Resume
- 3) Writing sample (2-4 pages; abstracts are accepted) in Word or PDF format

Applications are accepted on a rolling basis.

Incomplete applications will not be considered. Due to the large volume of applications we receive, we are only able to contact those candidates selected for an interview. No phone calls, please.

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