

## Asia Society Intern Opportunity

**Location:** AsiaStore at Asia Society NY

**Department:** AsiaStore

**Period of Internship:** Spring 2018

### **Announcement: AsiaStore.org Ecommerce and Social Media Intern**

AsiaStore is seeking a creative, technically skilled volunteer intern to assist with enhancing, updating, and maintaining AsiaStore's retail website and social media platforms. This internship provides exposure to the many facets of ecommerce and social media. Responsibilities include assisting AsiaStore merchants with content development, online product management, site maintenance and enhancement and marketing.

Candidates are asked to commit to a minimum of 12 weeks. Schedule is flexible.

Education /prior experience most suited for this internship:  
Strong computer skills including Photoshop, Illustrator; skilled photographer; adept with social media platforms: Facebook; Instagram; Pinterest; detail oriented; strong research, and writing skills; excellent organizational skills; ability to perform independently in a fast paced entrepreneurial environment. Internship is nonpaid, but academic credit can be offered.

### **How to Apply: Please mail or email your letter and resume indicating intern title to:**

**Name:** Lauren Smith  
**Asia Society**  
**725 Park Avenue**  
**New York, NY 10021-5088**  
Email: [Lsmith@asiasociety.org](mailto:Lsmith@asiasociety.org)

No phone calls, please. Only those candidates considered for an interview will be contacted. If you submit your resume by email, please regard it as having been received unless your email is bounced back.

Asia  
Society



Founded in 1956 by  
John D. Rockefeller 3rd

HONG KONG  
HOUSTON  
LOS ANGELES  
MANILA  
MUMBAI  
NEW YORK  
SAN FRANCISCO  
SEOUL  
SHANGHAI  
SYDNEY  
WASHINGTON, D.C.  
ZURICH

**GLOBAL HEADQUARTERS**  
725 Park Avenue  
New York, NY 10021-5088  
Phone 212.288.6400  
Fax 212.517.8315  
[AsiaSociety.org](http://AsiaSociety.org)