

Asia Society Policy Institute Internship Opportunity

Location: Washington, D.C.

Internship Dates: (January – April 2021)

The Washington, D.C. office of the Asia Society Policy Institute (ASPI) is seeking exceptional interns with a demonstrated interest in the social, political, and economic challenges in Asia. The selected intern will directly support the Asia Society Policy Institute's senior leadership with their research agendas and programming in Washington, D.C. Ideal candidates will have strong research/writing skills and experience with office/event support. Candidates should have a demonstrated interest in one of the following issue areas:

- International trade with and within Asia, including negotiations for regional and bilateral free trade agreements in the region, the World Trade Organization (WTO), emerging trade and investment frameworks, and regional economic integration.
- Cyber/Digital diplomacy and emerging technology issues, including global technology supply chains, technological innovation, digital trade, 5G deployment, and U.S.-China technology rivalry and cybersecurity concerns.
- Political, security, diplomatic, and economic affairs related to Iran, India, West Asia/Middle East, and Southeast Asia.

In addition to supporting a substantive research agenda, all ASPI policy interns often help provide staffing support for ASPI public programming and other functions. Given the COVID-19 pandemic, Spring 2021 interns will begin their internships remotely, but interns will still have the opportunity to assist with any of ASPI's public digital programming.

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Education and prior experience most suited for this internship:

Familiarity with Asia policy issues through previous academic study and/or internship experience; must have the ability to work independently; strong research, writing, and editing skills; excellent attention to detail; ability to meet tight deadlines; proficiency with Microsoft Excel and Social Media; flexibility with handling diverse tasks; U.S. government experience not required, but highly desirable.

Internships are **unpaid** positions. Please note that we do not provide visa support. Candidates are expected to commit to a minimum of 12 weeks, and at least 24 hours per week.

How to apply:

Send email with **subject line:** “ASPI D.C. Spring 2021” to AsiaDC@asiasociety.org with the following attachments:

- 1) Cover Letter, indicating your interest in the position and the days and hours you are available to work
- 2) Resumé
- 3) Writing sample (2–4 pages, preferably 2 pages; abstracts are accepted) in Word or PDF format

In the body of your email, please indicate the issue area(s) that most appeals to you.

Applications are accepted on a rolling basis.

Incomplete applications will not be considered. Due to the large volume of applications we receive, we are only able to contact those candidates selected for an interview. No phone calls, please.

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