

# Asia Society Intern Opportunity

**Location:** New York

**Department:** Online

**Period of Internship:** January 2015 — May 2015

## **Announcement:**

Asia Society, a prestigious non-profit institution that is the leading force in forging closer ties between Asia and the West through arts, education, policy and business outreach, is looking for a talented Multimedia Intern to help create editorial content for its award-winning online team.

As an intern with Asia Society, you will receive training and experience in furtherance of and related to, your professional development and/or academic pursuits. The training and experience that you will receive as an intern is for your benefit, and any benefit that Asia Society may enjoy is incidental to that goal.

## **Education and prior experience most suited for this internship:**

The ideal candidate would be proficient in video production and social media and be able to support the Online team independently. Requirements for the internship include but are not limited to:

Strong photo, video and audio editing skills. Strong news judgment skills required. Good organization skills and ability to succeed under pressure/time constraints. Proficiency in Adobe Premiere and Final Cut Pro. Proficiency in Adobe Photoshop. Knowledge of Adobe Bridge and Adobe Illustrator preferred. Knowledge of HTML and CMS (especially in Drupal platform) preferred. Proficiency in social media platforms preferred.

The Multimedia Intern will be responsible for the following areas: Edit and produce video packages. Assist with video shoots and interviews. Convert and compress videos as required. Identify newsworthy clips and spotlight the best of complete programs. Help Online team produce rich-media editorial content for our institutional website (AsiaSociety.org). Help produce content for syndication through YouTube, Fora.tv, iTunes, and other content partners.

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[www.asiasociety.org](http://www.asiasociety.org)

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### How to apply:

Please submit cover letter, résumé, relevant video URLs to:

Tahiat Mahboob  
Senior Multimedia Producer, Asia Society Online  
E-mail: [tmahboob@asiasociety.org](mailto:tmahboob@asiasociety.org)

No phone calls, please. Only those candidates considered for an interview will be contacted.

Please subscribe to our online newsletters and receive information about Asia Society's programs and activities: <http://asiasociety.org/email-newsletter-signup>

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