

**EXHIBITION PROPOSAL FORM**

**Asia Society Texas Center** welcomes proposals for exhibitions. Due to the high number of proposals, a response may not be immediate and not all requests will be granted. Please note that the Texas Center’s exhibitions schedule is usually determined 12 to 36 months in advance. Please complete this nomination form to the best of your ability and submit via e-mail to bbray@asiasociety.org.

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**EXHIBITION CONCEPT**

**PROPOSED EXHIBITION TITLE** Click here to enter text.

**CURATOR** Click here to enter text.

*If this is an exhibition already organized, please indicate organizing entity*.

**DATE AND DURATION** Click here to enter text.

*Please indicate if there is flexibility in the dates. If this is connected to a particular cultural holiday, event, or touring schedule, please also share that information*.

**BRIEF DESCRIPTION OF THE EXHIBITION CONTENT** Click here to enter text.

*Please share the themes or topics considered, and structure of presentation.*

**RESOURCES FOR THE EXHIBITION** Click here to enter text.

*Public collections, private collections, living artists, etc. Please indicate any contractual obligations from lenders, and include a preliminary object list with images of representative works.*

**RELEVANCE TO ASIA SOCIETY** Click here to enter text.

*Please share how this exhibition supports the mission of Asia Society —* ***Asia Society*** *is the leading educational organization dedicated to promoting mutual understanding and strengthening partnerships among the peoples, leaders, and institutions of Asia and the United States in a global context. Across the fields of arts, business, culture, education, and policy, the Society provides insight, generates ideas, and promotes collaboration to address present challenges and create a shared future.*

**TOURING POTENTIAL** Click here to enter text.

*Please let us know if this exhibition is well-suited to traveling and if so, which venues are interested in hosting it*.

**SUPPLEMENTARY MATERIALS** Click here to enter text.

*Please let us know if materials such as a catalogue, brochure, website or special events accompany this exhibition*.

**PRIOR EXHIBITIONS** Click here to enter text.

*Please let us know which exhibitions have been organized that relate to this subject, by Asia Society or others*. *Please also indicate if catalogues were produced in relation to these other exhibitions.*

**MARKETING AND DEVELOPMENT CONSIDERATIONS**

**TARGET AUDIENCE** Click here to enter text.

*Please let us know if there is a particular community with which this program or event might connect*.

**POTENTIAL SUPPORT** Click here to enter text.

*Please indicate sources for funding, sponsorship, in-kind support and cost sharing*.

**MARKETING/OUTREACH** Click here to enter text.

*Please let us know if there are marketing partners and/or special audiences for marketing*.

**PRELIMINARY BUDGET INFORMATION**

*Please share as much information as possible about the following costs.*

**CURATORIAL** (research materials, consulting curators/scholars [honoraria and travel], and expenses for required official lenders). Click here to enter text.

**DESIGN** (exhibition graphics [labels, photo panels, maps, didactics, gallery titles and signage] and construction and installation [painting, display casework, mounts, framing, furniture, and lighting]). Click here to enter text.

**CONSERVATION** (conservation treatment materials and supplies, conservation consultants, travel for condition assessments and object condition reports). Click here to enter text.

**COLLECTION MANAGEMENT AND REGISTRATION** (art handling, insurance, packing, crating, shipping, customs brokerage services, courier expenses, and loan and preparation fees). Click here to enter text.

**EDUCATION AND PROGRAMS** (educational and public programming including films, music or related events). Click here to enter text.

**PUBLICATIONS** (authors and editorial, photography and permissions, publication design, printing and shipping. Please discuss the structure of any related publications or printed materials/brochure). Click here to enter text.

**EXHIBITION ADMINISTRATION** (organization, administration, contractual obligations to lenders, travel, materials and supplies, and postage). Click here to enter text.

**ADDITIONAL INFORMATION** Click here to enter text.

**Proposal submitted by** Click here to enter text.

**Date submitted** Click here to enter text.

**Contact information (phone & email)** Click here to enter text.

Exhibition proposals may be sent via email for consideration or to:

 ATTN: Exhibitions Department

 Asia Society Texas Center

 1370 Southmore Boulevard

 Houston, TX 77004

**-------------------------------------------------------------------------FOR ASTC STAFF--------------------------------------------------------------------------**

**Date received** Click here to enter text.

**Date reviewed** Click here to enter text.

**Date responded** Click here to enter text.