

Asia Society Intern Opportunity

Location: New York
Department: Asia Society Online
Announcement: Asia Society Online Multimedia Intern

Asia Society, a prestigious non-profit institution that is the leading force in forging closer ties between Asia and the West through arts, education, policy, and business outreach, is looking for a talented multimedia intern to help create editorial content for its award-winning online team. The ideal candidate would be proficient in Final Cut Pro and social media and be able to work independently.

Responsibilities:

The Multimedia Intern will be responsible for the following areas:

- Help online team produce rich-media editorial content for our institutional website (AsiaSociety.org).
- Edit and produce video packages.
- Identify newsworthy clips and spotlight the best of complete programs.
- Convert and compress videos as required.
- Help produce content for syndication through YouTube, Fora.tv, iTunes, and other content partners.
- Assist with video shoots and interviews.

Requirements:

- Proficiency in Final Cut Pro, iMovie and Photoshop.
- Strong photo, video, and audio editing skills.
- Strong news judgment.
- Basic HTML and CMS (especially in Drupal platform) preferred.
- Ability to work under pressure/time constraints.
- Good organization skills and ability to work independently required.
- Proficiency in social media platforms (Facebook, Twitter, Tumblr, Pinterest, etc.) preferred.

Schedule:

The Multimedia Intern is expected to work at least 20 hours per week, for a minimum of nine to 12 weeks, at Asia Society headquarters on Park Avenue. Specific schedules can be designed to meet the individual needs of the intern. Please indicate the days

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New York, NY 10021-5088
Phone 212.288.6400
Fax 212.517.8315
www.asiasociety.org

and hours you are available to work in your application. The internship is unpaid. School credit is available.

How to apply:

Please submit cover letter, résumé, relevant video URLs to:

Tahiat Mahboob
Producer, Asia Society Online
E-mail: tmahboob@asiasociety.org

No phone calls, please. Only those candidates considered for an interview will be contacted.