

Asia Society Internship Opportunity

Location: New York

Position: Asia Society Online Video Production Intern

Posted: 7/12/12

Description:

Asia Society, a prestigious non-profit institution that is the leading force in forging closer ties between Asia and the West through arts, education, policy and business outreach, is looking for a talented Video Production Intern to help create editorial content for its award-winning online team. The ideal candidate would be proficient in Final Cut Pro and be able to work independently.

Responsibilities:

The Video Production Intern will be responsible for the following areas:

- Help online team produce rich-media editorial content for our institutional website (AsiaSociety.org).
- Edit and produce video packages.
- Identify newsworthy clips and spotlight the best of complete programs.
- Convert and compress videos as required.
- Help produce content for syndication through YouTube, Fora.tv, iTunes and other content partners.
- Assist with video shoots and interviews.

Requirements:

- Proficiency in Final Cut Pro, iMovie and Photoshop.
- Strong video and audio editing skills.
- Strong news judgment.
- Basic HTML and CMS (especially in Drupal platform) preferred.
- Knowledge of social media (Facebook, Twitter, Tumblr, Pinterest) preferred.
- Ability to work under pressure/time constraints.
- Good organization skills and ability to work independently required.



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WORLD HEADQUARTERS:
725 Park Avenue
New York, NY 10021-5088
Phone 212.288.6400
Fax 212.517.8315
www.asiasociety.org

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Schedule:

The Video Production Intern is expected to work at least 20 hours per week, for a minimum of nine to 12 weeks, at Asia Society headquarters on Park Avenue. Specific schedules can be designed to meet the individual needs of the intern. Please indicate the days and hours you are available to work in your application. The internship is unpaid. School credit is available.

How to apply:

Please submit cover letter, resumé and relevant video URLs to:

Tahiat Mahboob
Producer, Asia Society Online
E-mail: onlinejobs@asiasociety.org

No phone calls, please. Only those candidates considered for an interview will be contacted.

Please subscribe to our online newsletters and receive information about Asia Society's programs and activities: <http://asiasociety.org/email-newsletter-signup>

The Asia Society is an equal-opportunity employer

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