



Texas Center

**Job Title:** Summer Camp Educator  
**Reports to:** Director of Education, Business and Policy  
**Classification:** Contract (part-time)  
**Work Schedule:** Varied (part-time during planning phase and full time the weeks of summer camp.)

**Organizational Summary:**

With 11 locations throughout the world, Asia Society is the leading educational organization promoting mutual understanding and strengthening partnerships among the peoples, leaders, and institutions of Asia and the United States. Asia Society Texas Center executes the global mission with a local focus, enriching and engaging the vast diversity of Houston through innovative, relevant programs in arts and culture, business and policy, education, and community outreach. Asia Society Texas Center operates as a separate 501(c)(3) organization and is an affiliate of the Asia Society global network.

**Position Overview:** Asia Society Texas Center seeks a qualified educator to conceptualize and execute one week of ExploreAsia Culture Camps for Kids from Monday, July 25 to Friday, July 29, 2016. The candidate will work with the Director of Education and the Community Outreach and Family Programs Manager, to conceptualize and execute a week of activities and experiences on Asian arts, culture, and history. Meetings will take place in spring 2016 to plan content and develop plan for execution during camp in July. Remuneration is commensurate with experience.

**About ExploreAsia Culture Camps for Kids**

Entering its fourth year, the ExploreAsia camps engage Houstonians aged 6 to 11 with the arts, cultures, and histories of Asia. Past experiences have included hands-on multidisciplinary visual arts projects, interactive performances from some of the city's leading dancers and musicians, expert speakers on Asian traditions and contemporary life, language instruction by community partners, and food creation of Asia's most popular snack foods. Camps run from 9 am to 3 pm on select weeks in June and July and typically host between 30 to 35 campers each session.

**Qualifications**

- Minimum bachelor's, preferably master's degree, in education or related field. At least five years of experience in executing educational programs, preferably with elementary aged students.
- Experience developing project based learning activities.
- Understanding of best practices in education and state standards.
- Ability to work in a team for camp execution with Asia Society Texas Center staff and volunteers.
- Strong verbal and written communication skills.
- Personal connectivity and enthusiasm for the Asia Society mission.

**Personal Characteristics:**

- Maturity, diplomacy and calm under pressure
- Demonstrated resourcefulness and good judgment
- Values diversity of thought, background and perspective
- Ability to multi-task in a fast paced environment while maintaining attention to detail
- Personal integrity and ethical standards

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit; use their hands and arms to handle, reach, or feel; and talk and hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions and outside weather conditions. The noise level in the work environment is usually moderate.

**How to Apply:**

Please email your cover letter and resume indicating position and salary requirements to: Human Resources Department, HRDept@asiasociety.org.

Indicate job title in the subject line.

*Resumes without cover letters will not be accepted.*

*No phone calls, please.*

*Only those candidates considered for an interview will be contacted. Finalist will be required to provide three current references and complete a background check.*