

Asia Society Intern Opportunity

Performing Arts Internship

Location: Asia Society, 725 Park Avenue

Position: Performing Arts / Cultural Programs Intern

Period of Internship: Fall 2017 (September–December 2017)

Announcement:

The Arts & Culture Department is seeking a graduate student or recent graduate intern for the Fall 2017 Semester with demonstrated interest in Asia and/or the arts. The Performing Arts intern will assist with all aspects of program research, development and implementation and will focus specifically on performing arts programs.

Asia Society produces arts-related programs including lectures, panel discussions, exhibition-related programs, author events, performances, films and family programming.

Arts & Culture internships are unpaid positions. Please note that we do not provide visa support. Candidates are required to commit to a minimum of 8 weeks, and for at least two days per week, or the equivalent of 14 hours per week. Additionally, interns will be expected to be available to help with occasional evening and/or weekend programs (approximately 3-5 per month).

Before you apply for an internship, it is essential that you become acquainted with the performing arts programs presented at Asia Society. Please review our website, our mission statement, and visit the Museum in person, if possible.

About Asia Society:

Asia Society is the leading educational organization dedicated to promoting mutual understanding and strengthening partnerships among peoples, leaders, and institutions of Asia and the United States in a global context. Across the fields of arts, business, culture, education, and policy, Asia Society provides insight, generates ideas, and promotes collaboration to address present challenges and create a shared future.

About Performing Arts at Asia Society:

Asia Society's Performing Arts Program is an intrinsic component of Asia Society's commitment to sharing vital aspects of Asian culture by placing creative expression at the center of a more comprehensive understanding of culture. Whether it is experimental artists exploring new territory or



traditional artists bringing to life the voices of a great legacy, the Performing Arts Program has created a powerful platform for connecting and engaging with Asian culture within a deeper cultural context. We have presented extraordinary artists from renowned names such as Lang Lang, Tan Dun, Abida Parveen, Shen Wei, David Henry Hwang, Sardono and Malavika Sarukkai, to the latest emerging voices. Beginning in 1957, with New York's first performance by Indian maestro Ravi Shankar, the Performing Arts Program has since presented over a thousand performances, including original commissioned work from Asian and Asian-American artists, as well as American artists influenced by Asia, such as Phillip Glass and Vijay Iyer. From Indonesian hip-hop to electronica from Shanghai; experimental dance to the deeply moving traditions of India's Kuttiyatam, Burmese Zat Pwe or Chinese Kunqu opera, we foster artistic exchange and provide creative opportunities for artists.

Responsibilities:

Internship responsibilities vary according to current departmental needs and may include some of the following:

Line Production

- Assisting with the production of several major international performances, including programs from Indonesia, China and Japan, among others.

Outreach

- Research and contact organizations to build audiences for specific programs.
- Assist in outreach and promotion of programs through web listings, list serves and other media.

Printed materials

- Assist with the design, production and dissemination of flyers and other printed promotional material.

Requirements:

Previous internship or work experience preferred; familiarity with art history, museum studies and/or Asia through academic study and/or work experience; strong research, writing, and editing skills; excellent attention to detail; reliable and able to work under tight deadlines; proficiency with Microsoft Office, with knowledge of design software is a plus (Adobe Photoshop, InDesign and Illustrator, etc.); and flexibility with handling diverse tasks, including general office work. Must be able to multitask and enjoy working in a team.

Additional Desirable Education and Prior Experience:

- A background in video editing is helpful.

- Proficiency in an Asian Language an asset.

How to Apply:

When applying for an internship with the Arts & Culture Department, please provide your desired starting date, ending date, and whether you will receive academic credits for your time at Asia Society. If there are specific requirements or additional documentation required by your educational institution, please provide the details of these requirements with your application.

Please email a cover letter and resume to:

artscultureinterns@asiasociety.org

Indicate intern title in the subject line. Resumes without cover letters will not be accepted. No phone calls, please. Only those candidates considered for an interview will be contacted. Please regard your resume as having been received unless you receive an error message.