



Hong Kong Center

Founded in 1956 by John D. Rockefeller 3<sup>rd</sup> in New York, The Asia Society is a leading educational organization dedicated to promoting mutual understanding and strengthening partnerships among peoples, leaders and institutions of Asia and the United States in a global context. Across the fields of arts, business, culture, education, and policy, the Society provides insight, generates ideas, and promotes collaboration to address present challenges and create a shared future.

Asia Society Hong Kong Center is an affiliate of The Asia Society and is now looking for a high caliber candidate to fill the following position:

### **AUDIO & VISUAL TECNICIAN (MULTIMEDIA)**

#### ***Responsibilities:***

- Report to Senior Audio & Visual Technician;
- Provide support to daily operations of photo/video shooting and editing and equipment set-up for Asia Society events;
- Assist other team members in general of Audio & Visual systems operation;
- Provide administrative support to the Audio & Visual team; e.g. documentation for A/V equipment and systems; generation of day-to-day checklists; and
- Other ad hoc assignments.

#### ***Requirements:***

- Diploma/Degree in Multimedia/Creative Media or related disciplines, with 3 years (or above) relevant experience working in real-time environment;
- Motivated, team-oriented, willing-to-learn and multidiscipline;
- Ability to work under high pressure and to multi-task in a fast-paced, changing environment;
- Good interpersonal and communication skills (written and oral);
- Shift duty is required during Center's opening hours (including evenings), Monday to Sunday; willing to work beyond normal business hours and to work overtime; and
- Complete fluency in written and spoken English and Chinese (Putonghua is an advantage).

Attractive remuneration package commensurate with qualifications and experience will be offered to the right candidate. Interested parties please apply with full resume stating expected salary and date of availability to [hrhk@asiasociety.org](mailto:hrhk@asiasociety.org).

All personal data collected will be used for recruitment purpose only. Applicants not hearing from us within 2 months may consider their applications unsuccessful and all personal data supplied will be destroyed within 6 months.