

Asia Society Intern Opportunity

Location: New York

Department: Asia Society Policy Institute

Period of Internship: Spring 2015

Announcement:

The Asia Society Policy Institute is seeking an exceptional intern with a demonstrated interest in the social, political, and economic challenges in Asia. This intern should have strong research/writing skills and interest in at least one of the following areas:

1. The rise of emerging powers in Asia, the strategic ramifications of their growing economic, political, and military power, and their relations with the United States; issues of focus include global finance and trade, sustainability challenges, and regional security.
2. U.S. foreign policy toward Asia and governance issues within Asia. Current countries/regions of interest include South Asia, China, North Korea, and Burma/Myanmar.

The intern will learn how to track and research current developments in Asia; write, edit, and proofread reports and event/meeting summaries. They will also provide conference/event coordinating support and will have the opportunity to attend and report on meetings at the United Nations and at various NGOs in New York City.

Internships are unpaid positions. Candidates should be able to commit to a minimum of 10 weeks, and at least three days per week, or the equivalent of 24 hours per week. Evening availability once or twice a month for events may be requested.

Education /prior experience most suited for this internship:

Previous internship experience preferred; strong familiarity with global issues and/or Asia; strong research, writing, and editing skills; excellent attention to detail; reliable and able to excel under tight deadlines; proficiency with Microsoft Office; flexibility handling diverse tasks; native or full professional proficiency in English.

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GLOBAL HEADQUARTERS
725 Park Avenue
New York, NY 10021-5088
Phone 212.288.6400
Fax 212.517.8315
www.AsiaSociety.org

How to apply:

E-mail your application to Anubhav Gupta, Asia Society Policy Institute Senior Program Officer, at:

PolicyInstitute@asiasociety.org

Applications should include: 1) a cover letter, indicating your interest in the position and the days and hours in the spring (January – May 2015) that you are available to intern; 2) a resume; and 3) a writing sample (3–5 double-spaced pages; abstracts are accepted) in MS Word or PDF formats with the subject line "Intern, Asia Society Policy Institute, Spring 2015." Incomplete applications will not be considered.

No phone calls, please. Only those candidates considered for an interview will be contacted. Please consider your application received unless it is bounced back.

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