

Asia Society Internship Opportunity

Location: New York
Position: Asia Society Online Reporting Intern
Posted: 11/16/11

Description:

Asia Society, a prestigious non-profit institution that is the leading force in forging closer ties between Asia and the West through arts, education, policy and business outreach, is looking for a talented Online Reporting Intern to craft blog posts, report on events and perform other administrative tasks for its award-winning website. The ideal candidate would be a web-savvy journalism student with a strong interest in and connection to Asia, its people and issues.

Responsibilities/Requirements:

The Online Reporting Intern should be a versatile and inquisitive writer, equally comfortable writing a breezy blog post about pop culture as he or she is interviewing a foreign ambassador. Candidates should have experience writing for a variety of online platforms — from blogging to straight news — and have the appropriate voices to go with them all. Candidates should also be self-starters who come to the office each day with current and unique ideas for stories and blog posts. Therefore, candidates should also be voracious consumers of news related to current events and popular culture in Asia.

Candidates should be experienced users of blogging content management systems, such as Drupal and Wordpress, and social media platforms, such as Twitter and Facebook. Basic photo-editing skills using Photoshop would also be necessary, and video-editing skills using iMovie or FinalCut would be a plus. Although not required, it is preferred that the Online Reporting Intern have proficiency in an Asian language. The Online Reporting Intern also needs to be willing to perform other duties at times, such as copyediting and data entry.

Schedule:

The Online Reporting Intern is expected to work at least 20 hours per week, for a minimum of nine to 12 weeks, at Asia Society headquarters on Park Avenue. Specific schedules can be designed to meet the individual needs of the intern. Please indicate the days and hours you are available to work in your application. The Online Reporting Intern is unpaid. School credit is available.

Deadline:

ASAP.

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WORLD HEADQUARTERS:
725 Park Avenue
New York, NY 10021-5088
Phone 212.288.6400
Fax 212.517.8315
www.asiasociety.org

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How to apply:

Please email cover letter, resumé, and links to three relevant writing samples to:

Dan Washburn
Managing Editor, Asia Society Online
E-mail: onlinejobs@asiasociety.org

No phone calls, please. Only those candidates considered for an interview will be contacted.

Please subscribe to our online newsletters and receive information about Asia Society's programs and activities: <http://asiasociety.org/email-newsletter-signup>

The Asia Society is an equal-opportunity employer.

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