

Asia Society Internship Opportunity

Location: New York
Position: Asia Society Online Website Intern
Posted: 8/20/09

Description:

Asia Society Online is looking for reliable and technically skilled volunteer interns with strong interest and skills in the web industry, specifically web video and multimedia.

Responsibilities/ Requirements:

This internship is primarily focused on helping the Online team produce web video and other rich media content (podcasts, slideshows, etc.) for our institutional website (www.AsiaSociety.org) as well as YouTube and iTunes. May also be asked to help update other web content including events, publications, interviews, press releases, etc. Experience editing and encoding web video/audio using tools such as Final Cut Pro, iMovie, and Quicktime is required. Should be knowledgeable of HTML, CSS, Dreamweaver, Photoshop, and other standard web production tools.

Schedule:

Hours are flexible. Please indicate the days and hours you are available to work. This is an unpaid internship. School credit is available.

Two or three days a week would be ideal. Hours run about 10-6 with an hour for lunch.

How to apply:

Please submit cover letter and resumé to:

Jennifer Mattson
Managing Editor, Asia Society Online
E-mail: jenniferm@asiasoc.org

No phone calls, please. Only those candidates considered for an interview will be contacted. If you submit your resume by email, please regard it as having been received unless your email is bounced back.

The Asia Society is an equal-opportunity employer.

Asia
Society



HONG KONG
HOUSTON
LOS ANGELES
MANILA
MELBOURNE
MUMBAI
NEW YORK
SAN FRANCISCO
SEOUL
SHANGHAI
WASHINGTON D.C.

WORLD HEADQUARTERS:
725 Park Avenue
New York, NY 10021-5088
Phone 212.288.6400
Fax 212.517.8315
www.asiasociety.org